

**Management Council Notes
September 28, 2009
2:00 p.m., LA-107**

Present: Sue Abe, Tim Clow, James Eyestone, Vicki Ferguson, Donna Floyd, Frank Hernandez, Ryan Huddleston, Bruce King, Viviane LaMothe, Priscilla Leadon, Susan Lee, Marva Lyons, Carol Maga, Mariles Magalong, Jennifer Ounjian, John Wade, Janis Walsh, McKinley Williams
Absent: Linda Cherry, Terence Elliott, Aleks Ilich, Helen Kalkstein, Darlene Poe,

1. **Collective Bargaining** – United Faculty – Susan reported that the faculty evaluation process has been totally revamped. The evaluation guides will be separated into individual booklets for counselors, librarians, non-tenured instructors, etc. There will be six different evaluations including one for on-line instructors.
Local 1 – There was no report since there has not been a meeting.
2. **Committee Reports – DGC** – No report.
College Council – Jennifer reported that proposed basic skills funding was approved. Also, there was final approval on the Food and Drink Policy. The accreditation follow-up report was approved. The classified of the semester was awarded to Barry Benioff.
District Management Council – They discussed a statement for inclusion of district management council into the governance process. There was some discussion about this since this is not the first time the DMC has discussed this issue. It was also Mack's impression that they had a statement developed and he would try to research and it and send it out to the managers.
DEEOAC – The plan will not go forth to the governing board until after the committee has had their retreat on January 14 and 15, 2010. At this retreat, they will discuss the plan as well as anti bias statements that may need to be included in the plan.
Management Staff Development – They met and discussed ways to promote exercise and eating healthier. There was some discussion about supporting activities that the college could support. The committee will discuss what types of activities managers will sponsor. The Management Staff Development Committee also emphasized the "Walktober" that is being sponsored by CCCSIG and managers are encouraged to participate in this activity.
3. **Healthy Living Initiatives** – Discussed in Committee Reports, specifically Management Staff Development.
4. **Budget Reduction** – Mariles presented the additional proposed management reductions. These additional reductions are needed in order to make up the \$100,000 assigned to the management group for their total reduction. There was discussion regarding the specific amounts for each area. It was also noted that the Physical Education Department was actually reducing its expenditures by 50% and they will be responsible for raising \$50,000 to continue the current athletic programs. Mariles will make the cuts from the operating budgets and will notify the managers when this is completed. There was also discussion about reductions in the Student

Services area. Mack noted that we will use any funds identified by Student Services above the minimum required reduction to support Student Services programs.

5. **Program Review – Fall 2009 Validation Teams**

Certificated Nursing Assistant – Donna Floyd
Drama & PAC – Carol Maga
Early Childhood Education – John Wade
Cosmetology – Viviane LaMothe
Nursing – Sue Abe
Bookstore – Vicki Ferguson
CLASS Division – Mariles Magalong
LAVA Division – James Eyestone
NSAS Division – Susan Lee
Early Learning Center – Helen Kalkstein
Non Credit & Community Education – Jennifer Ounjian
Teacher Path – Tim Clow

6. **Around the Table** – John Wade announced that Rich Zuniga, the soccer student injured two years ago on his way to the CCC soccer game, has regained movement in his body. He still is not fully recovered and there is still an opportunity to donate to Mr. Zuniga. John further reported on our football player, Wali Wright, who was paralyzed in the first game of this season. He currently is able to move his head but still has difficulty speaking and cannot move the rest of his body. He has been transferred from John Muir Hospital to a long-term care facility.

- Sue Abe announced our second annual wheelchair basketball game on October 16th at 7:00 p.m. The first practice will be held on Monday at 12:00 noon.
- Mariles announced at our October Management Council Meeting there will be management sexual harassment training provided by Marlene Saks from Atkinson, Andelson, Loya, Ruud & Romo law firm.
- A question arose about classified attending the district's book signing event. If any classified employee pays the admission to the event, they may attend the event using administrative leave. It will be up to the managers as to whether the leave will be granted.
- At the October 21, 2009 governing board meeting, EOPS will be celebrating their 40th anniversary and make a presentation to the governing board. The three EOPS directors, including our capable Vicki Ferguson, will be responsible for the presentation.
- Jennifer announced on October 6, 2009 at 1:30 p.m. the students will be hosting a "student living well" workshop. This workshop is designed to talk about ways in which people abuse weed, alcohol, the internet, sex, etc.
- Mack announced the tailgate party and car show in preparation for the homecoming game against West Valley College on Saturday, October 10, 2009. Ms. Vicki Lee and the CCC All Stars Blues and Review Band will be performing.

Meeting adjourned.

Respectfully submitted,

McKinley Williams
President

